

Government of Pakistan
Project Planning & Development Unit (PPDU)
Request for Expression of Interest (REOI)
Individual Consultancy Services

The Ministry of Water Resources, being one of the prioritized Ministries is sponsoring a number of water as well as hydropower sector projects in PSDP 2020-21 and a long list of potential projects is in pipeline. Accordingly, a Project Planning and Development Unit (PPDU) has been established in the Ministry for monitoring of ongoing projects and identification of viable prioritized projects/new investment initiatives. PPDU, MoWR now seeks the services of an Individual Consultant (herein after termed the “Consultant”) that can provide technical assistance to MoWR in the realms of climate finance, gender, communication & capacity building activities. The Consultant position is titled as “**Climate Finance, Gender, Communication & Capacity Building (CG-CC)**”

2. This Ministry invites Expression of Interest (EOI) from the experienced professionals for the services of **Climate Finance, Gender, Communication & Capacity Building (CG-CC)**. For hiring of services of individual consultant; **Fixed Budget** method as set out in the Procurement of Consultancy Services Regulation, 2010 of Public Procurement Regulatory Authority will be followed.

3. The EOI Application Form along with Terms of Reference (TORs) of the assignment are available for the interested applicants at www.mowr.gov.pk & from where EOI documents can be downloaded free of cost. The EOI applications without dully filled EOI Application form shall be considered incomplete and rejected.

4. Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **December 30th, 2022**, on or before 1300 hours. The expression will be opened the same day at 13:30 hours. This advertisement is also available on PPRA website at www.ppra.org.pk

Program Officer (Admin & Coordination)
Project Planning & Development Unit (PPDU)
Ministry of Water Resources (MoWR)
6-Ataturk Avenue, G-5/1,
2nd Floor of FFC Building, Islamabad.
Tel: 051- 9212019
E-mail: ddo.ppdu@gmail.com

Terms of Reference

INDIVIDUAL CONSULTANT AS “CLIMATE FINANCE, GENDER, COMMUNICATION & CAPACITY BUILDING (CG-CC)”

Background:

Ministry of Water Resources (MoWR) was established in 2017 with the core objectives of development of country's water and hydropower resources to meet current and future challenges of water shortage, provision of affordable, environment-friendly renewable energy, and act as catalyst in the implementation of the National Water Policy by taking all stakeholders on board through creativity, innovation, and technology. MoWR, being one of the prioritized ministries of Government of Pakistan, is sponsoring a number of water as well as hydropower sector projects in PSDP. Accordingly, a Project Planning and Development Unit (PPDU) has been established in the Ministry for monitoring of ongoing projects and identification of viable prioritized projects/new investment initiatives. MoWR has observed that numerous key cross-cutting areas related to water resource management (climate finance, gender mainstreaming, communication, trainings/capacity building) need to be addressed systematically. These areas can be effectively addressed by strengthening the technical capacities of PPDU/MoWR. With this premise, PPDU, MoWR seeks the services of an Individual Consultant “National Coordinator – Climate Finance, Gender, Communication & Capacity Building (CG-CC)” (herein after termed the “Consultant”) that can provide technical assistance to MoWR in the realms of climate finance, gender, communication & capacity building activities.

Scope of Work:

The key objectives of this Consultancy are to build capacities of Ministry of Water Resources (MoWR) regarding identification of climate finance opportunities in water sector to address inadequate water-related public financing in Pakistan; work on enhancing the understanding of officers/officials of MoWR and relevant stakeholders on the multiple benefits of integrating gender considerations into water resource management and increasing the women's participation in water related projects (on-going & new projects). Moreover, the Consultant will prepare a communication action plan for promotion and projection of policies, programs, and projects of Ministry of Water Resources (MoWR) through electronic, print, digital, and social media. S/he will also establish a digital central knowledge hub of information and dialogue on water resource management at MoWR. Moreover, the Consultant will design, develop & deploy an innovative and real time projects oversight dashboard under the umbrella of Ministry of Water Resources (MoWR), and will also plan & execute trainings & capacity building activities under the overall scope of MoWR.

Detailed Tasks:

- Identify & build engagement of MoWR with international climate finance windows (Green Climate Fund, Adaptation Fund, Global Environment Facility, and others) for addressing inadequate water-related public financing in Pakistan;
- Facilitate accreditation of suitable entity/entities under MoWR with international climate finance institutions. Support in organization of related meetings of national

steering committees/council, and other approval forums, as and when required for accreditation of entities under MoWR;

- Facilitate PPDU/MoWR staff and partners/stakeholders in development of project proposals as per the standard requirements of international climate finance institutions;
- Prepare MoWR Gender Action Strategy (MoWR-GAS) in line with Pakistan's first ccGAP issued by the Government of Pakistan, and ensure that the activities of MoWR projects are carried out in a gender sensitive manner and contribute to narrowing the gender disparity in Pakistan;
- Enhance understanding of officers/officials of MoWR and relevant stakeholders on the multiple benefits of integrating gender considerations into water resource management and increasing the women's participation in water related projects (on-going & new projects), and thereby support MoWR in accelerating the achievement of Target 6.5 of SDGs that calls upon countries to implement 'integrated water resources management' at all levels by 2030;
- Establish a digital central knowledge hub of information and dialogue on water resource management at MoWR;
- Arrange translation of existing water resource management related material (produced under various projects of MoWR) into non-technical and local languages to disseminate important information to stakeholders/general public;
- Prepare a communication action plan for promotion and projection of policies, programs, and projects of Ministry of Water Resources (MoWR) through electronic, print, digital, and social media;
- Design & prepare communication material as per the need and requirement of Ministry of Water Resources (MoWR);
- Design, develop & deploy an innovative and real time projects oversight dashboard under the umbrella of Ministry of Water Resources (MoWR);
- Arrange trainings, workshops, events related to the project management, monitoring & evaluation (M&E), procurement (goods & services), HR, financial management, safeguards, team building, and other related topics; and
- Arrange International Science Policy Conference on World Water Day 2023 (to be held on 22 March, 2023; Theme: Accelerating Change) to highlight water resource management related challenges & opportunities in Pakistan.

Qualification and Experience:

- Must possess a master's degree in Environmental Engineering, Environmental Science, Climate Change or closely related field. PhD degree and foreign qualifications will be given preference;
- At least 15 years of post-qualification relevant experience is required working with Government/intergovernmental setups, UN system, or international organizations in water/environmental protection, climate change areas at managerial or senior levels.
- Previous work with water/climate change/environment sector projects will be an added advantage for the candidate.
- Demonstrated analytical and writing skills and ability to deliver high quality outputs while working with a diverse range of stakeholders.

- Strong written and oral communication skills, with demonstrated ability to make effective presentations to diverse audiences.

Remuneration and Duration of the Assignment:

This is a **Fixed Budget** assignment whereas **cost** of consultancy service is kept as Rs. 550,000/- (Five Hundred and fifty thousand only per month i.e **Rs. 6.6 million/annum** (six million and six hundred thousand per annum only) inclusive of all taxes (GST, Income Tax and any other applicable taxes). The consultant is proposed to be hired initially for the period of 6 months (extendable with mutual consent of both parties and satisfactory performance of the consultant).

EXPRESSION OF INTEREST FORM (INDIVIDUAL CONSULTANTS)

1. Position Applied for: _____
2. Name: _____
3. Current Residential Address: _____
Telephone No.: _____ Fax No.: _____ E-Mail Address: _____
4. Date of Birth: _____ Citizenship: _____
5. Education [Bachelor and above only] [*Indicate college/university and other specialized education giving names of institutions, degrees obtained, and dates of obtainment*] [most recent first]:

Degree	Major Subjects	Name of University	Division/ Grade	Passing Year

6. Membership in Professional Associations: _____

7. Other Trainings/Certifications [*Indicate significant training since degrees under 5 - Education were obtained*]:

Title	Institute	Year	Please indicate whether it is a Workshop/ Diploma/Certification/ Training Course or else	Local/Foreign (If foreign, please write country name)
			Example; Workshop	

8. Countries of Work Experience: [*List countries where applicant has worked in the last ten years*]:

9. Employment/Consultancy Record [Starting with present position, list in reverse order every employment held by applicant since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.]:

Dates of Employment		Employer/Consulting Organization	Position Held	Supervisor Name & Designation	Employer Contact (Email/Mobile/Phone)
From	To				

10. Specific Experience [For each of key assignment that best demonstrates your suitability for this position, fill the below columns]:

(i)	<p>A) Assignment Undertaken that Best Illustrates Capability to Handle the Procurement Activities <i>[Among the assignments in which the applicant has been involved, indicate the following information for those assignments that best illustrate the applicant's capability to handle the tasks listed in line 9.]</i></p> <p>Name of assignment or project: _____</p> <p>Please indicate whether client/employer is: _____ (Government/Semi Government/Provincial Government organisation, Private Organization, International Organization, Local or International Donor Agency etc)</p> <p>Main project features: _____</p> <p>Positions held: _____</p> <p>Activities performed: _____ (including nature of goods/services procured)</p>	<p>B) Detailed Tasks Assigned <i>[List all tasks performed by applicant under this assignment; please also indicate the rupee value of task assigned/completed]</i></p>
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NOTE: Please be specific. Maximum of 3 pages to fill above information.

12. Certification:

I, the undersigned, certify to the best of my knowledge and belief- Yes No

(i) this form correctly describes my qualifications and my experience

I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

 Signature of Applicant Date: _____
 (Day/Month/Year)